BERTHOUD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES

Date:	Tuesday, October 13, 2026
Time:	3:00 p.m.
Location:	District Headquarters, 248 Welch Avenue, Berthoud, CO 80513

AGENDA ITEMS

I. CALL TO ORDER

Board President called the meeting to order at 3:01 pm.

Present are Mike Cook, Gary Maggi, Eric Ryplewski- attending remotely on Teams

Absent excused are: Dan Hershman, Dave Shipley

Also present are Fire Chief Stephen Charles, Division Chief Jeff Long, Division Chief Andrew Kuiken, Administrative Director SarahGennie Colazio, Megan Harris

Citizen Attendees: Paul Rimsky

II. PLEDGE OF ALLEGIANCE

III. REVIEW OF AGENDA

Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

Item 4 added to the agenda under Chief Kuiken, to discuss the approval of the AIA Document B102 and B203, Agreement with D2C for the feasibility study. The agreement has been reviewed by legal counsel and is ready to be signed. Motion by Gary Maggi to accept the agenda as presented, second by Eric Ryplewski, motion carried.

IV. PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and are asked to limit their comments to no more than five (5) minutes.

V. CONSENT CALENDAR

Approval of September 8, 2026, Meeting Minutes.

Motion by Gary Maggi to approve the September 8th minutes as presented, second by Eric Ryplewski, motion carried.

VI. FINANCIAL REPORT

Approval of the August 2026 and September 2026 financial reports

Motion to approve the August and September Financial Reports as presented by Eric Ryplewski, second by Gary Maggi, motion carried.

VII.COMMAND STAFF REPORTS

STEPHEN CHARLES, FIRE CHIEF

Item 1. Town of Berthoud Wildfire Resiliency Code- Information

a. Chief Charles had a meeting with Town Administrator and lawyer over the code. We are hoping to receive Resiliency Code and MOU in the Town Board meeting on the evening of 10/13/26.

SARAHGENNIE COLAZIO, ADMINISTRATIVE DIRECTOR

Item 2. Draft 2027 Budget

a. Larimer County and Boulder County assessed value anticipated to grow by less than 1%, while Weld county values are projected to increase by 23%.

b. We have a conservative sales tax revenue increase of 2%.

c. Admin has compiled a capital replacement plan through 2030.

d. We will have the final 2027 budget at the December Board meeting.

Item 3. Notice of Meetings 2027

a. We have proposed a new schedule for 2027 board meetings to hold meetings on the third Tuesday of the month rather than the second. This would give administration more time to finalize financial statements.

b. We will bring this proposed schedule to the pension board to align those meetings as well.

c. Motion to approve adoption of regular scheduled meetings for 2027 presented by Gary Maggi, second by Eric Ryplewski.

JEFF LONG, DIVISION CHIEF

ANDREW KUIKEN, DIVISION CHIEF

Item 4. AIA B102 and B203- Standard Form of agreement for the Feasibility Study

a. This has already been approved by the Board. To move forward with the process, the contract was signed.

VIII. BOARD OF DIRECTOR COMMUNICATION/OPEN DISCUSSION

IX. ADJOURNMENT

Board President called for a motion to adjourn at 3:25 pm, made by Gary Maggi, second by Eric Ryplewski, motion carried.

SIGNATURES

Absent excused

Dan Hershman, Board President

Mike Cook, Vice President

Gary Maggi, Secretary/Treasurer

Absent excused

Dave Shipley, Board Member

Eric Ryplewski, Board Member